

# Office of Academics:

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  - Sheila Holly, Executive Secretary to the Assistant Superintendent for Academics
- Nick Kalakailo, Director of Student Growth & Accountability
- Alice Smith, ESL/Title I Coordinator
- Janet Gruber, Student Data Manager
- Donna Tinberg, Director of Student Services
  - Nancy Turner, Secretary to the Director of Student Services
- Jim Fry, Director of Technology
  - Cheryl Barcomb, Secretary to the Director of Technology
- Wanda Ciancio, Technology Systems Manager
- Bob Steeh, Director of Community Education
  - Tina Jarrell, Secretary to the Director of Community Education

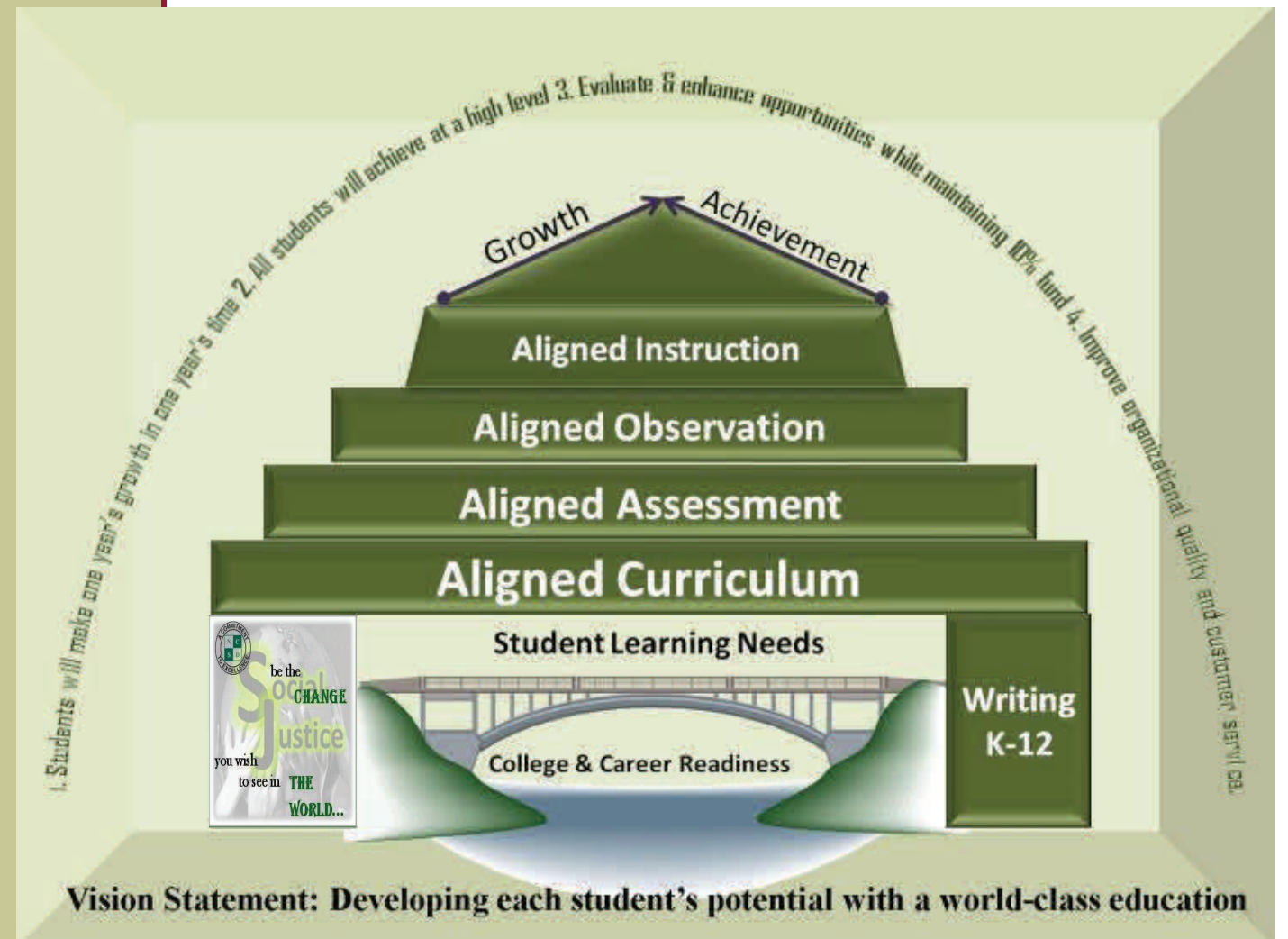
Thank you for participating in our Professional Development opportunities that will help you to better serve our kids. We hope these opportunities also help you with your KALPA needs and PD hours. It has been a pleasure for us to help you be the best that you can be.

Have a Great Summer,  
The Office of Academics

## OFFICE OF ACADEMICS

June 6, 2013

# Revised PD Summer Offerings



Hello Novi Nation,

I hope this second annual Shoulder Series catalog finds you in especially good spirits. We are excited to offer a slate of opportunities to support your professional and personal growth. We are also excited to be heavily featuring our own staff in leading many of these opportunities.

Why do we call it the Shoulder Series and how does it fit with our vision of becoming better tomorrow than we are today? As a lifelong Michigander, the shoulder season is that time just before and after summer. Our Shoulder Series harkens to the notion of getting some great professional development away from the “heart” of the summer.

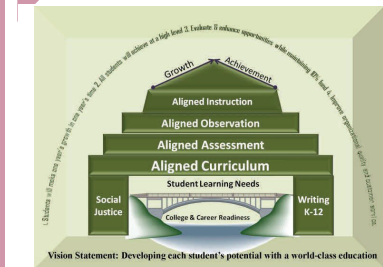
The Office of Academics has created the Shoulder Series in an effort to provide deep professional development opportunities away from the academic year. In doing so, we can minimize the time away from your students during the academic year. Professional development during the academic year will focus upon work with our instructional coaches and lab/peer classroom visits.

We are also excited to be able to provide child care for participants!!! Office of Academics Director of Community Education, Robert Steeh, has organized a full day child care option for interested parties. The Office of Academics will provide this opportunity cost free to you. We do need to have your confirmation to sessions/ number of kids/age of kids, to us no later than April 8.

Thank You for teaching our kids and learning with each other.

Be Well and Continue to Teach Well,

RJ

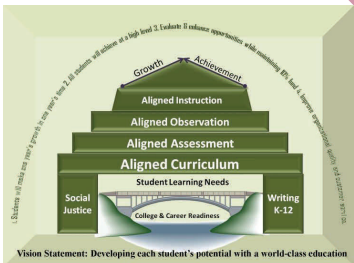


# AUGUST 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
11	12 Pathwise Mentoring HS, Media Forum, Rm 198C Blueprint for Exceptional Writing HS, Rm 188	13 Flipped Classroom/Screen-casting HS, Rm 117	14 Google Apps/Blogging HS Media, Rm. 198C	15 iPad Apps/Edmodo HS Media, Rm 198C	16 Smart Notebook HS, Media, Rm 198C	17
18	19 Google Drive/Google Forms HS, Rm 117 ELA-planning Day K-2 Cancelled SJ Cohort 4 Capacity Bldg Workshop HS, Rm 188	20 7 Habits of Highly Effective People K-6 New Teacher Training HS Media, Rm 198C & 198E Social Justice Cohort Follow Up Session HS, Rm 188	21	22 Social Justice Support Staff Training HS, Rm 188	23 Social Justice Support Staff Training HS, Rm 188	24
	25	26 CAL Summit All Day HS, Forum, Rm 198C & E Create Your Own PLN HS, Rm 117	27 7 Habits of Highly Effective People K-6 Implementation Day	28	29 FOCUS Elevating the Essentials To Realistically Improve Student Learning Mike Schmoker Novi Middle School, Auditorium	30
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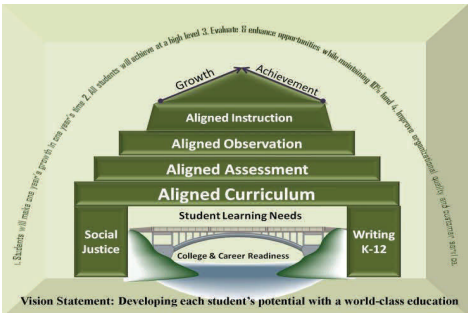
JUNE 2013



SUN	MON	TUE	WED	THU	FRI	SAT
9	10	11	12	13 Last Day for Students	14 Last Day for Teachers	15
16	17	18	19	20	21	22
	Sheltered Instruction Observation Protocol (SIOP) HS, Rm 188					
	Assessment Blueprinting Rm 198C & E	Google Camp, HS rm117	Assessment Blueprinting, HS, Media Forum, Rm 198C & E			
	Atlas Collaboration Rm 198C & E	Matt Glover: HS, Media Forum, room 198C	Atlas Work Day , HS, Media Forum, Rm 198C & E			
	ELA planning Day 3-6 Rm 186		Birmingham Learning Conference			
23	24	25	26	27	28	29
	Sheltered Instruction Observation Protocol (SIOP) Oakland Schools - CANCELLED					
	New to Math?	Going Deeper with Math K-5 (3 Day)				
	iObservation Required: CALs, Coaches, Path-wise Mentors, Administrators HS Media Forum, Room 198C & 198E		Atlas Work Days HS Media Forum, Rm 198C			
			Flipped Classroom/Screen-casting HS, Rm 117			

Fulfill Your Monument Needs  
with our Professional  
Development Offerings

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# June Offerings



## Sheltered Instruction Observation Protocol (SIOP) (4 Day Event)

Please choose which session you would prefer to attend. Registration into your preferred session is contingent on availability.

**Session 1: Novi High School, Room 188**

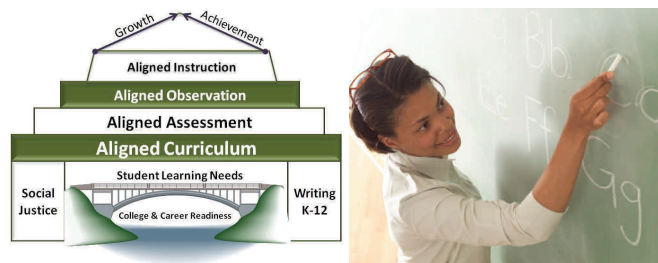
**Date(s):** June 17 - 20, 2013 **KALPA Course #437901**

or

**Session 2: (at Oakland Schools)**

**Date(s):** June 24 - 27, 2013 **KALPA Course #437903**

**Time(s):** 8:30 AM - 3:30 PM



**Presenter(s):** Sandy Hagman, Walled Lake Community Schools; Karen Morrison Clarenceville Schools; Alice Smith, Novi Community Schools

**Class Limit:** 40

**Prerequisite Knowledge:** none

**Grade Level:** 3-12

**Audience:** ESL/Bilingual teachers, general education (content area/classroom) teachers grades 3-12, ESL/Bilingual paraprofessionals.

**SB-CEUs:** Pending. Check the status of this course at:

<http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp>

**Meal(s):** Lunch

**Questions?** Please contact [deb.delowery@oakland.k12.mi.us](mailto:deb.delowery@oakland.k12.mi.us).

### Event Description:

In the summer of 2013, Oakland Schools will provide professional development on SIOP: Sheltered Instructional Observation Protocol. The SIOP Model was developed to facilitate high quality instruction for ELL's in content area teaching. Research indicates that Ells demonstrate improved academic achievement when their teachers effectively implement the SIOP Model in their general education classrooms. The SIOP workshop is a four-day professional development program designed for teams of ESL and general education (content area/classroom) teachers in Grades 3-12 from local school districts.

## Altas Rubicon Collaboration

**Date(s):** June 17, 2013

**Time(s):** 8:00 AM - 11:30 AM

## Altas Rubicon Work Days

**Date(s):** June 19, 20, 26-28, 2013 (Work days)

**Time(s):** 8:00 AM - 3:00 PM

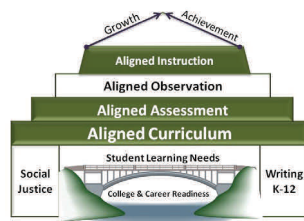
**Location:** Novi High School Media Forum, Room 198C & 198E

**Presenter(s):** RJ Webber and Nick Kalakailo, NCSD & Heather Curton, Oakland Schools

**Prerequisite Knowledge:** None

**Grade Level:** K - 12 CALs and CATs

**KALPA - Multiple course numbers for multiple dates**



### Event Description:

Atlas work as needed by CALs and CATs. Please verify proposed work schedule with the Office of Academics. Submit proposed work (on a CIRT Form) to the Office of Academics and Director of Student Growth and Accountability for approval.

## Novi Schools District Curriculum Mapping and Assessment Phase I

Novi School District recognizes that curriculum development is a dynamic process in which review is an essential component. Therefore, the following schedule is intended to capture a district level view of the cycle of reviewing and implementing intended curriculum.

Description	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
<b>Phase 1 – Review/Plan/Revise</b>  District team determined. Curriculum is reviewed and aligned with district, state, and Common Core Standards. High Achievement outcomes are developed and common assessments started.	Math  ELA  Science  Social Studies  World Language	Music  Arts  Physical Education and Health  	Science Review  Social Studies Review  	Math Review  ELA Review  	Music Review  Arts Review  	Physical Education and Health Review  World Languages Review  
<b>Phase 2 – Curriculum Implementation and Assessment Development</b>  All teachers are expected to use the new curriculum. Feedback is collected and evaluation is conducted to make necessary changes. Implementation is monitored by administration. Completion of Common Assessments.		Math  ELA  Science  Social Studies  World Language	Music  Arts  Physical Education and Health  	Science Review  Social Studies Review  	Math Review  ELA Review  	Music Review  Arts Review  
<b>Phase 3 – Full Curriculum and Assessment Implementation</b>  All teachers are expected to use the new curriculum and common assessments.			Math  ELA  Science  Social Studies  World Language	Music  Arts  Physical Education and Health  		



Summer CARE 2013  
Policies and Procedures

- ⇒ All forms are due to the Community Education, Child Care Office by April 1st, 2013 in order to take advantage of the child care that is offered.
- ⇒ LABEL EVERYTHING!! We have ended up with quite a few unclaimed items by the end of the summer. Our policy will be that if an item isn't claimed by the end of Summer C.A.R.E., it will be donated to charity.
- ⇒ IMPORTANT: We must be able to reach you at all times throughout the day. Please make sure your emergency information is accurate and up to date.
- ⇒ At the end of the day you must sign the sign-out sheet before your child can leave. Please be prepared to show picture ID until the staff gets to know you. There are no exceptions to this rule.
- ⇒ Game boys, iPods and all other electronic devices are not permitted in C.A.R.E.
- ⇒ Snacks and lunch are not provided, so please send your child with snacks, a lunch, and beverages.

This form is tentative and may be revised before April 1st.  
Please fill out the form below and return it by April 1st to Novi Community Ed, Child Care Office

Child's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

CHILD'S BIRTHDATE: \_\_\_\_\_ Child's Age: \_\_\_\_\_

MALE \_\_\_\_\_ FEMALE \_\_\_\_\_ Is this child currently in the Program? YES NO

Mother's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

Father's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

Session Attending: \_\_\_\_\_ Building \_\_\_\_\_

Instructor's Name: \_\_\_\_\_ Room Number \_\_\_\_\_

I give my permission to Novi Community Schools, licensed by the Department of Consumer & Industry Services to secure emergency medical and/or emergency surgical

Parent Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Novi Community Education C.A.R.E. Monthly Schedule Due by April 1st, 2013

Please circle Grade Attending in Fall 2013: PS/Kindergarten 1st 2nd 3rd 4th 5th 6th 7th 8th

Child's Name: \_\_\_\_\_ Parents Name: \_\_\_\_\_

June 2013 Put a X in the dates your child will attend

Monday	Tuesday	Wednesday	Thursday	Friday
17	18	19	20	21
24	25	26	27	28

August 2013

Monday	Tuesday	Wednesday	Thursday	Friday
12	13	14	15	16
19	20	21	22	23
26	27			

Assessment Blueprinting

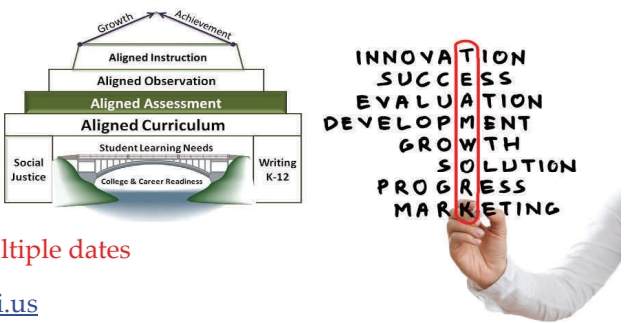
Date(s): June 17, 2013 KALPA Course #437919  
Time(s): 12:30 PM - 3:00 PM  
Location: Novi High School Media Forum, Room 198C & E  
Presenter(s): Nick Kalakailo, Director of Student Growth and Accountability

Assessment Blueprinting Work Days

Date(s): June 19, 20, 26-28, 2013 (Work days)  
Grade Level: All KALPA - Multiple course numbers for multiple dates  
Audience: All (K-12 Teachers) CALs/CATs/BATs  
Questions? Please contact Nick Kalakailo, [nkalakailo@novi.k12.mi.us](mailto:nkalakailo@novi.k12.mi.us)

Event Description:

Need time to blueprint assessments? Need some tips and resources on how to do it better? Want to analyze the quality of your common summative assessments and revise them accordingly? Bring in your assessment team (CALs/CATs/BATs) to develop and blueprint assessments. Submit proposed work (on a CIRT Form) to the Office of Academics and the Director of Student Growth and Accountability for pre-approval.



Google Camp Summer 2013 Technology Training

Date(s) June 18th, 2013  
Time(s): 8:00 – 3:00  
Location: HS Media Forum, Room 198C & E  
Presenter(s): Jim Fry  
Class Limit: 40 Audience: All Staff

Event Description:

All Day divided into two sessions: AM and PM

AM session - KALPA Course #437923

Google Apps Overview  
Session Activities:

- ◆ Overview of the Available Apps that Google Offers
- ◆ Introduction into the Google Drive with apps for Documents, Spreadsheets, Forms, and Presentations
- ◆ Overview of other apps for Photography, Video and Audio projects through your Google Accounts and using Google Chrome Browser

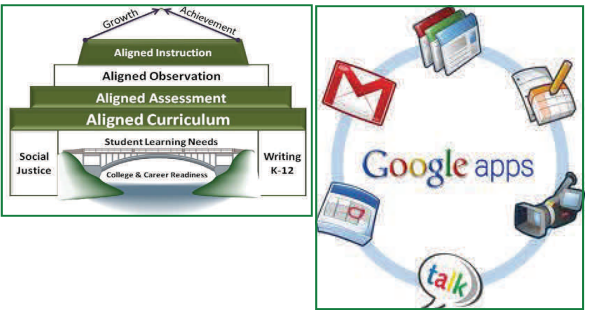
Participants will create an introductory Document, Spreadsheet, Form, and Presentation. Participants will also work with their Google Drive account to learn to store, share and access all their documents from anywhere. Participants should bring ideas or resources for sample activities for each of the types of documents

PM Session - KALPA Course #437926

Google Drive—Putting it to Work  
Session Activities:

- ◆ Learn how Google Drive can be used for Collaboration
- ◆ Review a collection of Google Drive resources
- ◆ Integrate Google Drive into lesson plans and professional uses

Participants will need to bring ideas and lesson plans they currently use that could be enhanced by integrating Google Drive into those ideas or plans. This will be a work session to discuss and create lesson plans that integrate Google Drive and different Google Apps. Some working experience with Google will be helpful.



ELA Implementation Planning Day  
Grades 3-6

Date(s): June 17, 2013 KALPA Course #437930  
Time(s): 8:00 AM - 3:00 PM  
Location: Novi High School, Room 186  
Presenter(s): Diana Stotler & Danielle Birdyshaw  
Class Limit: 30 Audience: Educators Grades 3—6

Event Description:

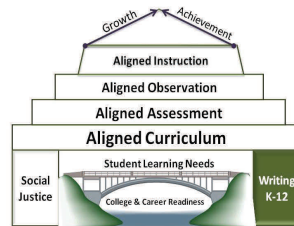
The purpose of this day is to provide meeting time and space for 3-6 teachers interested in analyzing and planning ELA instruction for next school year. Significant time would be allotted for reading and discussing the newly adopted Reading Units. Teachers would also have time for reflecting on the implementation of the Writing Units, discussing any lingering questions, and sharing successful "tweaks". This day will also give time for 3-6 teachers to have vertical/ cross-grade conversations to support their planning and instruction.



**Matt Glover Primary Writers****Date(s):** June 18, 2013**KALPA Course #437937****Time(s):** 9:00AM - 3:30 PM**Location:** Novi High School Media Forum, Room 198C**Presenter(s):** Matt Glover**Class Limit:** 25**Prerequisite Knowledge:** None**Grade Level:** K-1**Audience:** Primary K-1 Teachers, literacy coaches, principals, special education staff.**Event Description:**

Matt Glover will work with primary teachers, K-1, to develop and enhance young writers to prepare them for the rigor of the common core.

"Matt Glover is a full time educational consultant and coauthor with Mary Alice Berry of the new Heinemann title Projecting Possibilities for Writers. He is the author of the Heinemann title Engaging Young Writers and coauthor with Katie Wood Ray of Already Ready and Watch Katie and Matt...Sit Down and Teach Up, a video enhanced ebook that combines video and text to examine conferring with young writers. A nationally known literacy consultant, Matt is a frequent presenter at conferences and in school districts on topics related to nurturing writers and supporting children's intellectual growth and development. Matt has been an educator for over 20 years, including 12 years as the principal and instructional leader of Creekside Early Childhood School."

Source: <http://www.heinemann.com/authors/3188.aspx>**Birmingham Learning Conference 2013****Date(s):** June 19 & 20, 2013**KALPA Course #437934****Time(s):** 8:30 AM - 5:00 PM**Location:** Birmingham Groves High School and Birmingham Conference Center, 20500 West Thirteen Mile Road, Beverly Hills, MI 48025**Presenter(s):** Tony Wagner and Heidi Hayes Jacobs**Class Limit:** 10**Grade Level:** K-12**Audience:** Teachers and Administrators; districts are encouraged to send a group of at least 6 individuals**SB-CEUs:** Pending. Check the status of this course at:<http://www.solutionwhere.com/mi/%5Fsbceu/coursebylocation.asp>**Meal(s):** Breakfast and lunch each day**Questions?** Please contact Deb Gollnitz at [dg02bps@birmingham.k12.mi.us](mailto:dg02bps@birmingham.k12.mi.us)**Event Description:**

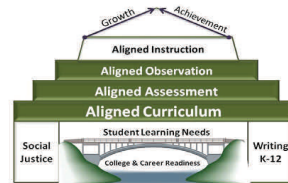
Experience the future of education now! Think. Imagine. Create.

**iObservation (2 Day Event)****Date(s):** June 24 and 25, 2013**KALPA Course #437936****Time(s):** 9:00AM - 3:30 PM**Location:** Novi High School Media Forum, Rm. 198C**Presenter(s):** Learning Sciences International**Class Limit:** 45**Prerequisite Knowledge:** None**Required Participants:** Content Area Leaders,, Pathwise Mentors, Administrators.**Event Description:**

A deep dive into iObservation and reflective practice. iObservation is an instructional and leadership improvement system. Teacher growth and leadership practices inform professional development differentiated to individual learning needs for every teacher and leader to increase his/her classroom effectiveness each year.

"Applying innovative technology in an intuitive and customizable system, iObservation supports districts to:

- Establish a common understanding of effective classroom instruction
- Create a singular focus on enhancing teaching to increase student learning
- Develop trust with teachers through a focused and fair walkthrough, evaluation and observation process
- Engage in reflection and collaboration within virtual professional learning communities
- Save time and money by implementing effective professional development programs
- Connect teacher learning to student learning
- Help principals and administrators monitor and support effective teaching
- Build capacity and implement for sustainability"

Source: <http://www.iobservation.com/>

Novi Community School District

**Registration, SCECH, & Child Care Information****Registration:**

In an effort to streamline and simplify our registration process, registration will be done a little differently this year. We will be utilizing the KALPA system so that everyone can register themselves for the session they would like to attend. This will save on paper and allow you to have 24/7 access to be able to register yourself.

Please be aware that some sessions have a limited number of seats, so please register early for your selections.

If you have any questions, please call 248-449-1208.

**We want you to know that we hear you and are responding to your suggestions and concerns:**

**State Continuing Education Clock Hours (SCECH):**

On May 18, 2012, new Administrative Rules that govern teacher certification were adopted. These new rules have eliminated the term "State Board Continuing Education Units (SB-CEUs)". The SB-CEU credits you have previously earned are still valid for the renewal period of your certificate. The records in the Secure Central Registry (SCR) will remain, but will now be called State Continuing Education Clock Hours (SCECH). The link below can provide more in-depth information on SCECHs.

[http://www.michigan.gov/mde/0,4615,7-140-6530\\_5683-219674--,00.html](http://www.michigan.gov/mde/0,4615,7-140-6530_5683-219674--,00.html)

**Suggestion #1: SCECHs**

Last year, a number of you inquired about getting SB-CEUs (now known as SCECHs) for some of the sessions. While we may not be able to offer them for all sessions this year, we are in the process of getting permission from the state.

There are very stringent guidelines that have to be followed and a packet of paperwork that has to be submitted for each session. We are working very quickly and diligently to get this done for you. Please watch for email updates on this.

**Suggestion #2: Child Care Information**

Last year, a number of you asked if child care was available. Once again we wanted to honor this request, so we collaborated with Bob Steeh to be able to offer child care. The child care will be housed at the high school.

On the next page you will find a few guidelines and forms. We are still working out the details, so keep a watchful eye out for update emails from our office. We will make sure that you have any updates in a timely manner to meet the [April 1st](#) child care registration **deadline**.



# Mike Schmoker

**Date(s):** August 29, 2013 **KALPA Course #438052**  
**Time(s):** 9:00 AM - 12:00 PM  
**Location:** NMS Auditorium  
**Presenter(s):** Mike Schmoker  
**Class Limit:** None-All Staff Opening Days  
**Prerequisite Knowledge:** . None  
**Grade Level:** All  
**Audience:** All  
**Questions?** Please contact RJ Webber, [rjwebber@novi.k12.mi.us](mailto:rjwebber@novi.k12.mi.us)



**Event Description:**

“This session comforts teachers and administrators straining under the weight of multiple initiatives by helping new teachers focus on the essentials of curriculum and lessons, and helping veterans, weary of the perpetual hail of silver bullets, to rediscover the joy of teaching with purpose. “

Source: *FOCUS: Elevating the Essentials*

**“Dr. Mike Schmoker**

is a former school administrator, English teacher and football coach. He has written five books and dozens of articles for educational journals, newspapers and for TIME magazine.  
His most recent book is *FOCUS: Elevating the Essentials to Radically Improve Student Learning*. His previous bestseller is *RESULTS NOW: How We Can Achieve Unprecedented Improvements in Teaching and Learning*, which was selected as a finalist for “book of the year” by the Association of Education Publishers.

Dr. Schmoker has keynoted at hundreds of state, national and international events and has consulted for school districts and state and provincial education departments throughout the US, Canada and Australia. He now lives in Tempe, Arizona with his wife Cheryl.

His other books include:

**Results:** the Key to Continuous School Improvement (an ASCD bestseller).

**Results Now:** How We Can Achieve Unprecedented Improvements in Teaching and Learning (ASCD bestseller; selected as a finalist for “Book of the year” by the Educational Publishers Association.”

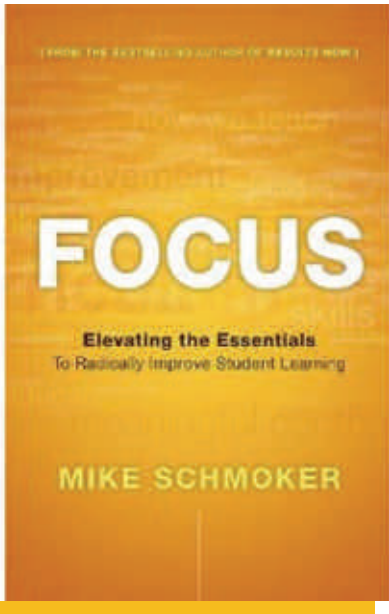
Source:  
Get to know Mike Schmoker by visiting the links below:

<http://mikeschmoker.com/>

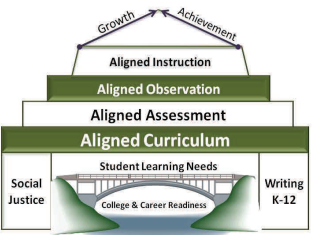
<http://www.youtube.com/watch?v=29aQLL0g--A>

<http://www.eduleadership.org/2011/07/23/elr4-mike-schmoker-on-focus-elevating-the-essentials-to-radically-improve-student-learning/>

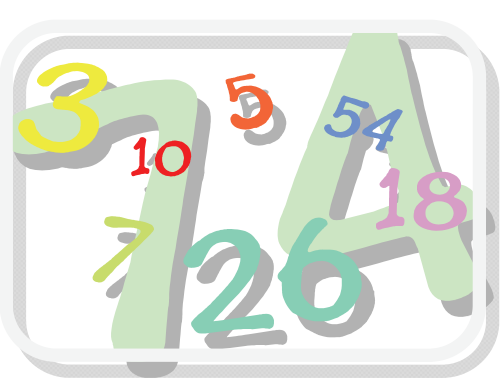
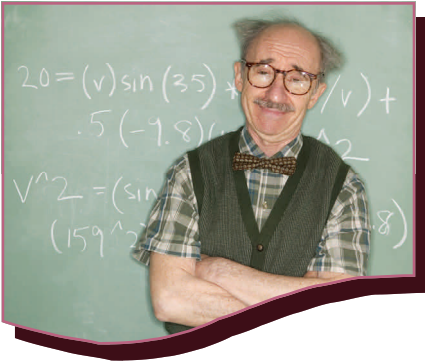
<http://www.ascd.org/Publications/Authors/Mike-Schmoker.aspx?id=772617157001>



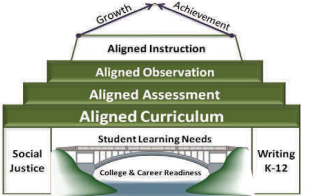
**New to Math Workshop?** **KALPA Course #437940**  
**Date(s):** June 24, 2013  
**Time(s):** 8:00 AM - 3:00 PM  
**Location:** Oakland Schools, 2111 Pontiac Lake Rd., Waterford 48328  
**Presenter(s):** Carrie Zielinski  
**Class Limit:** 96  
**Grade Level:** K - 5  
**Audience:** Teachers already using Math Workshop in grades K - 5.  
**SB-CEUs:** Pending. Check the status of this course at: <http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp>  
**Meal(s):** Lunch  
**Questions?** Please contact [lyn.weber@oakland.k12.mi.us](mailto:lyn.weber@oakland.k12.mi.us)



**Event Description:**  
What are the similarities and differences between Math Workshop, and Reader's and Writer's Workshops? Working with grade level colleagues across Oakland County, you will learn about an instructional model (Math Workshop) you can use to implement differentiated mathematics instruction for your students. Participants will take a deeper look at three math workshop models you can use to support all students learning mathematics; discern the similarities and differences between Math Workshop and Reader's and Writer's Workshop models; understand the purposes for each component of math workshop and their respective time frames; learn about different management strategies and routines that make implementation easier; analyze a math workshop lesson understand the key leverage points and consider how a math workshop lesson would meet the needs of students in your classroom while supporting the new Common Core Standards of Mathematical Practice.



**Going Deeper with Math Workshop K- 5 (3 Day Event)** **KALPA Course #437941**  
**Date(s):** June 25, 26 and 27, 2013  
**Time(s):** 8:00 AM - 3:00 PM  
**Location:** Oakland Schools, 2111 Pontiac Lake Rd., Waterford 48328  
**Presenter(s):** Carrie Zielinski  
**Class Limit:** 120  
**Grade Level:** K - 5  
**Audience:** Teachers already using Math Workshop in grades K - 5.  
**SB-CEUs:** Pending. Check the status of this course at: <http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp>  
**Meal(s):** Lunch  
**Questions?** Please contact [lyn.weber@oakland.k12.mi.us](mailto:lyn.weber@oakland.k12.mi.us)



**Event Description:**  
Having implemented Math Workshop as an instructional model, K - 5 teachers are now wondering, "What do I do Next?" Understanding that Math Workshop is much more than having three to four stations, it is all about having clear instructional goals aligned to the Common Core. It also includes knowing how to strategically select/design math tasks that support the standards for mathematical practice and immediately engages students in reasoning about mathematical ideas. Attendees will participate in whole and small group discussions and collaborate in grade level interactions. These will focus on: understanding the need for all components of this instructional model including the summary/reflection; identifying clear procedural and conceptual goals of a lesson; understanding how to identify/or select meaningful math tasks that immediately engage student thinking; recognizing opportunities for both formative and summative assessments within the model; exploring lessons developed specifically for the new Common Core units of study.



## Flipped Classroom and Screencasting 101

**2 Date(s):** June 26, 2013 and August 13, 2013 **KALPA Course #437943 AM & #437944 PM**  
**KALPA Course #437945 AM & #437946 PM**

**Time(s):** AM Session: 8:00 AM - 11:00 AM  
 PM Session: 12:00 PM - 3:00 PM

**Location:** Novi High School, Room 117

**Presenter(s):** Dale Rogers

**Class Limit:** 30

**Audience:** All Staff

**Questions?** Please contact Dale Rogers, [drogers@novi.k12.mi.us](mailto:drogers@novi.k12.mi.us)

**SB-CEUs:** Pending. Check the status of this course at: <http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp>

### Two sessions: AM and PM

#### Event Description:

##### AM session - Flipped Classroom – It's not just about students watching video at home

In this session, participants will get an overview and hands-on experience of how video and screencasting technologies work for

presenting instruction outside AND inside the classroom plus also for:

- ♦ evaluating student work.
- ♦ Developing resources using cameras,
- ♦ computer applications and iPad apps will be presented.

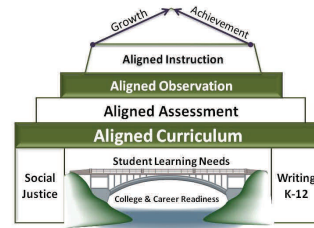
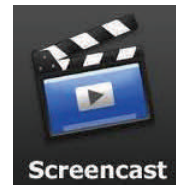


##### PM Session - Screencasting 101

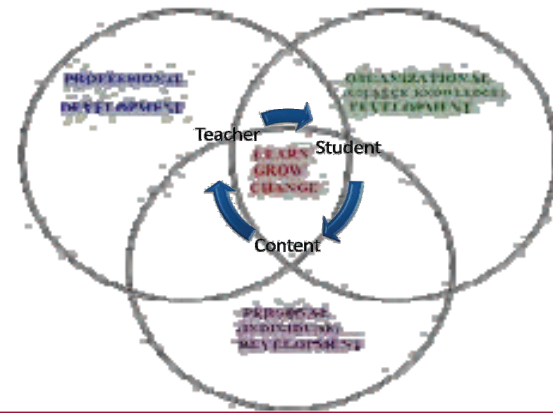
Have you ever needed to explain something done on a computer but find trouble doing it to as a whole class presentation?

With screencasting you can record video of everything that appears on in a computer application including cursor movements and menu selections plus enhance the recording with optional "pop-ups" and audio narration.

- ♦ This session will provide an overview and hands-on experience with screencasting technologies such as Camtasia Studio, Jing, and Snag-it.



# August Offerings



## Blueprint for Exceptional Writing (2 Day Event)

**Date(s):** August 12 & 13, 2013 **KALPA Course #437947**

**Time(s):** 8:00 AM – 3:00 PM

**Location:** Novi High School, Room 188

**Presenter(s):** Alice Smith, ESL/Title I Coordinator

**Class Limit:** 12

**Prerequisite Knowledge:** None

**Grade Level:** K - 4

**Audience:** Elementary Staff

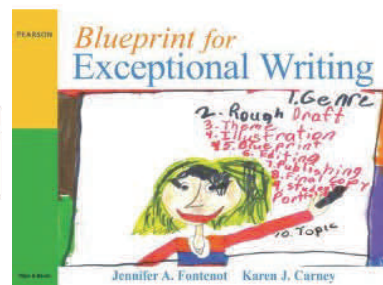
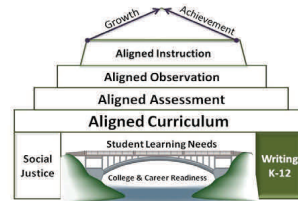
**Cost:** \$10.00 for SCECHs

**SB-CEUs:** Pending. Check the status of this course at: <http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp>

**Questions?** Please contact Alice Smith, [asmith@novi.k12.mi.us](mailto:asmith@novi.k12.mi.us)

#### Event Description:

*Blueprint for Exceptional Writing* is an instructional framework used with any writing program (Lucy Calkins *Units of Study*, 6+1 *Writing Traits*, etc.) The structure provides teachers with multi-sensory strategies for writing instruction to address the needs of a diverse group of learners. Participants will be instructed in the use of these strategies across all text structures as they pertain to Common Core writing expectations across the curriculum. The elements of BEW encourage the development of academic vocabulary for students and are closely linked with SIOP (sheltered instruction observation protocol) components. This workshop has been presented to over 50 staff members at Parkview Elementary and Village Oaks Elementary.



## Social Justice Support Staff Training 1 Day Event

**Date(s):** August 23, 2013 **KALPA Course #438032**

**Time(s):** 8:00 AM - 3:00 PM

**Location:** Novi High School, Room 188

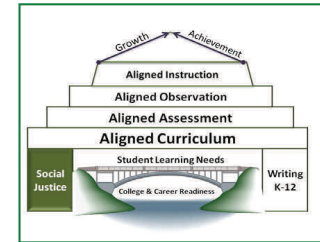
**Presenter(s):** RJ Webber

**Class Limit:** No limit

**Prerequisite Knowledge:** none

**Grade Level:** All

**Audience:** Secretaries, Food Service, Bus Drivers, Transportation, CARE personnel,



#### Event Description:

This workshop is facilitated by members from the University of Michigan School of Social Work.

The intent of the workshop is to build the capacity of support staff to better serve our students via increased intergroup relational skills.

## CAL Summit

**Date(s):** August 26, 2012 **KALPA Course #438033**

**Time(s):** 8:00 AM - 3:00 PM

**Location:** Novi High School Media Forum, Room 198C & 198E

**Presenter(s):** Nancy Colflesh

and Office of Academics

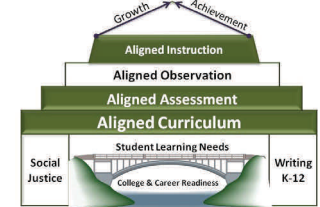
**Class Limit:** Content Area Leaders

**Prerequisite Knowledge:** .Must be a CAL

**Grade Level:** K-12

**Audience:** CALs and Instructional Coaches Only

**Questions?** Please contact RJ Webber, [rjwebber@novi.k12.mi.us](mailto:rjwebber@novi.k12.mi.us)



#### Event Description:

## 7 Habits of Highly Effective People K-6 Implementation

**Date(s):** August 27, 2013 **KALPA Course #438044**

**Time(s):** 8:00 AM - 3:00 PM

**Location:** Each K-6 Building

**Presenter(s):** Franklin Covey Facilitators

**Prerequisite Knowledge:** . all K-6 staff should attend the 7 Habits Signature Course training

**Grade Level:** K-6

**Audience:** building staff

#### Event Description:

After staff is trained in the 7 Habits, the focus shifts to bringing these and other leadership principles to students

- Integrate the 7 Habits and other leadership principles into the existing essentials: modeling, instruction, curriculum, traditions, systems, and environment
- Apply *The Leader in Me* process to develop specific 21st century competencies critical to success at school, in careers, and in life
- Staff learns how to teach the habits and other leadership principles
- Staff learns how to assign leadership roles and create an environment of leadership





## ELA Implementation Planning Day Grades K-2

**Date(s):** August 19, 2013 **Time(s):** 8:00 AM - 3:00 PM

**Location:** Novi High School

**Presenter(s):** Diana Stotler & Danielle Birdyshaw

**Class Limit:** 30

**Audience:** Educators Grades K-2

**SB-CEUs:** Pending. Check the status

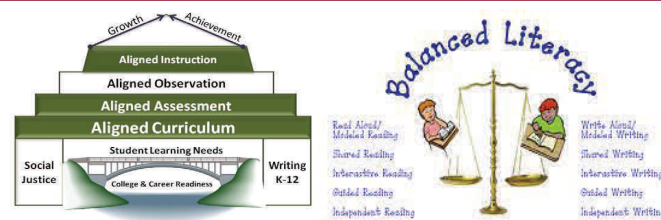
of this course at: [http://](http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp)

[www.solutionwhere.com/mi%](http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp)

**Questions?** Please contact

### Event Description-

The purpose of this day is to provide meeting time and space for K-2 teachers interested in analyzing and planning ELA instruction for next school year. Significant time would be allotted for reading and discussing the newly adopted Reading Units. Teachers would also have time for reflecting on the implementation of the Writing Units, discussing any lingering questions, and sharing successful "tweaks". This day will also give time for 3-6 teachers to have vertical/ cross-grade conversations to support their planning and instruction.



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Diana Stotler, [dstotler@novi.k12.mi.us](mailto:dstotler@novi.k12.mi.us), or Danielle Birdyshaw,

[dbirdyshaw@novi.k12.mi.us](mailto:dbirdyshaw@novi.k12.mi.us)

**CANCELLED**

## Social Justice Cohort Follow-up

**Date(s):** August 20, 2013 **KALPA Course #438030**

**Time(s):** 8:00 AM - 3:00 PM

**Location:** Novi High School, Room 188

**Presenter(s):**

**Class Limit:** 40

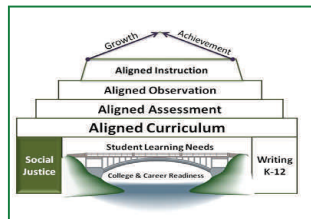
**Prerequisite Knowledge:** Member of SJ cohorts 1-3

**Grade Level:** All

**Audience:** Existing Social Justice Teachers and Administrators Only

### Event Description:

A deeper examination of Social Justice issues. We will be working to expand our knowledge regarding how to better serve our community.



## 7 Habits of Highly Effective People Signature Course

**Dates:** August 20 and 22, 2013 **KALPA Course #438043**

**Times:** 2-1/2 day training

August 20, 12 - 3PM,

August 21 and 22, 8 - 3 PM (lunch on your own)

**Location:** Novi High School Media Forum, Room 198C

**Presenters:** Novi 7 Habits Facilitators

**Class limit:** none - RSVP required

**Prerequisite knowledge:** none

**Grade level:** K-6

**Audience:** All K-6 instructional staff, paraprofessionals, kitchen staff, and secretaries who have not yet been trained in the 7 habits and New Teacher Training

**Questions?** Please contact Jeanne Dial, [jdial@novi.k12.mi.us](mailto:jdial@novi.k12.mi.us)

### Event Description:

The 7 Habits of Highly Effective People Signature Course is based on the best-selling work by Dr. Steven Covey and the researched principles that are a foundation for the 7 habits. Participants learn strategies to balance:

- ◆ key priorities,
- ◆ improve interpersonal communication,
- ◆ leverage creative cooperation, and
- ◆ apply principles to achieve a more balanced life.

This training will benefit staff personally and become a foundation on which to build a more effective school community with co-workers, students, and parents.



## Pathwise Framework Induction: Introduction to a Framework for Teaching

**Date(s):** August 12 & 13, 2013

**KALPA Course #437949**

**Time(s):** 8:30 AM - 4:00 PM

**Location:** Novi High School Media Center Forum, Room 198C & 198E

**Presenter(s):** Joanne Peurach and Barb Clift

**Grade Level:** All

**SB-CEUs:** Pending. Check the status of this course at: [http://www.solutionwhere.com/mi%](http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp)

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**Cost:** \$10.00 for SCECHs

### Event Description:

This program is based on the work of Charlotte Danielson who authored "A Framework for Teaching", and upon whose work the National Board Teacher Certification is also based. This program is being used around the country as the "platinum standard" in how teachers will mentor other teachers. For untenured teachers, the mentor is assigned until the mentee achieves tenure. It requires a minimum two year commitment on the part of both mentors and mentees, and it is a condition of employment at the NCSD until a person achieves tenure. We have also extended the requirement to cover teachers who, even though they may be tenured, have been displaced to new buildings and need help acclimating to a new grade level or subject area.

Pathwise consists of a kit with 7 events and is designed to be covered within a 2 year process. It is excellent for training all teachers to be more reflective practitioners and enhance their practice overall. It entails consistent meetings between mentor and mentees weekly throughout the school year, and all meetings are highly confidential. Mentors are required to go through extensive training before being certified to act as an official mentor.

It is the policy of NCSD that every new teacher be assigned a Pathwise mentor who will work with them until they achieve tenure. We also assign a mentor for two years to our teachers who have joined us having already achieved tenure in another district or who are not new to our district but have changed buildings, grade levels, or teaching discipline.

Besides working the Pathwise program with you, your mentor's job will be to help you acclimate to the Novi Community School District. He/she will show you how to navigate KALPA, which is our district professional staff development (PSD) management program, and help you manage your PSD requirements. They will also assist you with your required Individual Development Plan (IDP) and help you with general issues that arise with being new to a school district. It is an important relationship for your growth here at NCSD, and it is designed to help you become the most successful educator you can be.

Full-time attendance is required to become a certified mentor. Mentors receive: a \$200 stipend, 30 hours in KALPA, and up to 3 SB-CEUs per

## Social Justice Cohort 4 Capacity Building Workshop (2 Day Event)

**Date(s):** August 14 & 15, 2013

**KALPA Course #438029**

**Time(s):** 8:00 AM - 3:00 PM

**Location:** Novi High School, Room 188

**Presenter(s):**

**Class Limit:** 40

**Prerequisite Knowledge:** none

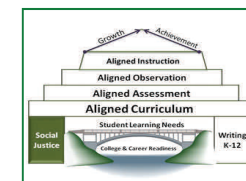
**Grade Level:** All

**Audience:** Teachers and Administrators

**Cost:**

### Event Description:

This two day workshop is facilitated by members from the University of Michigan School of Social Work. The intent of the workshop is to build the capacity of teachers and administrators to better serve our students via increased intergroup relational skills. We have currently supported three cohorts, both of which were very well received by participants.



## Project Based Learning 3 Day Event

**Date(s):** August 14—16, 2013

**KALPA Course #438034**

**Time(s):** 8:00—3:00

**Location:** Novi High School, Room 117

**Presenter:** Myla Lee

**Class Limit:** 30

**SB-CEUs:** Pending. Check the status of this course at:

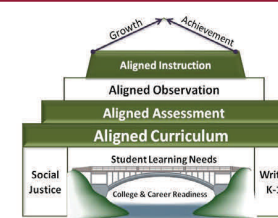
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**Cost:** \$10.00 for SCECHs

### Event Description: Participants must attend all 3 days

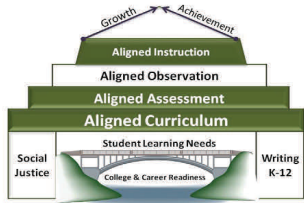
In Project Based Learning (PBL), students go through an extended process of inquiry in response to a complex question, problem, or challenge. While allowing for some degree of student "voice and choice," rigorous projects are carefully planned, managed, and assessed by the teacher. The students learn key academic content, practice 21st Century Skills (such as collaboration, communication & critical thinking), and create high-quality, authentic products & presentations which cover Core Curriculum standards.

This workshop engages participants in learning the principles for designing, assessing and managing standards-focused projects as well as using performance assessments to judge the relevant work generated by 21st Century learners. Through a combination of direct instruction, video analysis and hands-on collaborative work, participants have the opportunity to plan, design and receive peer feedback on an engaging and rigorous project. Participants who demonstrate a high interest and ability with the PBL framework will be considered for membership to a learning cohort throughout the coming year.



Technology Training

Date(s): August 14 and 15, 2013  
Time(s): AM Sessions—8:00 - 11:30 AM  
PM Sessions—12:30—3:00 PM  
Location: Novi High School Media Forum, Room 198C & E  
Presenter(s): Jim Fry  
Class Limit: 40  
Grade Level: All Staff  
Audience: Teachers and Administrators  
SB-CEUs: Pending. Check the status of this course at:<http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp>



Event Description:  
August 14, 2013  
AM—Google Apps Overview (All Staff) KALPA Course #438035

Cost: \$10.00 for SCECHs  
Session Activities:  
◆ Overview of the Available Apps that Google Offers  
◆ Introduction into the Google Drive with apps for Documents, Spreadsheets, Forms, and Presentations  
◆ Overview of other apps for Photography, Video and Audio projects through your Google Accounts and using Google Chrome Browser  
Participants will create an introductory Document, Spreadsheet, Form, and Presentation. Participants will also work with their Google Drive account to learn to store, share and access all their documents from anywhere. Participants should bring ideas or resources for sample activities for each of the types of documents



PM—Blogging - Creating a classroom blog or using student blogs for writing (All Staff) KALPA Course #438037  
Cost: \$10.00 for SCECHs

Session Activities  
◆ Learn to setup a Blog with Blogger and your Google Account  
◆ Learn to create a Blog post  
◆ Learn to post videos, photos and audio recording to a blog post  
◆ Explore ideas for writing activities with Blogs  
Participants will need to bring ideas and lesson plans they currently use for writing that enhanced with blogging.



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August 15, 2013  
AM—iPad Apps for Creation Exploration (Grades K-6) KALPA Course #438036  
Cost: \$10.00 for SCECHs

Session Activities  
◆ Explore a variety of categories of iPad apps for Creation  
◆ Work with apps for digital storytelling, creating tutorials, drawing, creating videos, photography and  
◆ audio recording.  
Participants will need to bring ideas and lesson plans they currently use that could be enhanced with iPad creation apps



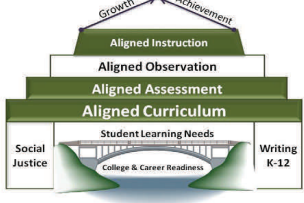
PM—Edmodo - Your Virtual Classroom for Communication and Collaboration (All Staff) KALPA Course #438038  
Cost: \$10.00 for SCECHs  
Edmodo allows teachers to be able to share content, resources, and assignments with students and parents in all curriculum areas. Edmodo enables teachers to:  
◆ Create a safe and secure virtual learning environment - with no apps, or advertisements!  
◆ Share announcements and assignments for the class  
◆ Keep an online calendar  
◆ Poll students  
◆ Quiz students  
◆ Add files and links to websites  
◆ Embed videos and other widgets  
◆ Comment, reply, and categorize items by tags  
◆ Share information online or through a portable device



games,

Technology Training

Date(s): August 16, 19, and 26, 2013  
Time(s): AM Session: 8:00 - 11:30 AM  
PM Sessions: 12:30 - 3:00 PM  
Location: Novi High School Media Forum, Room 198C & E  
Presenter(s): Jim Fry  
Class Limit: 40  
Grade Level: All Staff  
Audience: Teachers and Administrators  
SB-CEUs: Pending. Check the status of this course at:<http://www.solutionwhere.com/mi%5Fsbceu/coursebylocation.asp>  
Event Description:



August 16, 2013 (AM Session Only)  
AM—Smart Notebook Lesson Creation (Grades preK-8 and Special Education) KALPA Course #438039  
Cost: \$10.00 for SCECHs

Session Activities  
◆ Learn the basics of Notebook creation  
◆ Learn to edit existing Notebook files  
◆ Work on creating and manipulating objects in Notebook pages  
◆ Learn some tips and tricks on creating interactive pages  
Participants will need to bring ideas and lesson plans they currently use that could be enhanced with Notebook lessons. Come with ideas and any resources you may need. Optional - Bring a USB flash drive with content, media you have collected and would like to put into a notebook lesson. You will also be able to access your H: drives or the G: drive for content.



August 19, 2013  
AM—Google Drive for Instruction (Grades 3-12) KALPA Course #438040  
Cost: \$10.00 for SCECHs

Session Activities:  
◆ Learn how Google Drive can be used for Collaboration  
◆ Review a collection of Google Drive resources  
◆ Integrate Google Drive into lesson plans  
Participants will need to bring ideas and lesson plans they currently use that could be enhanced by integrating Google Drive into those ideas or plans. This will be a work session to discuss and create lesson plans that integrate Google Drive and different Google Apps. Some working experience with Google will be helpful.



PM—Google Forms for Assessment and Instruction (Grades 3-12) KALPA Course #438041  
Cost: \$10.00 for SCECHs

Session Activities:  
◆ Overview of Google Forms  
◆ Learn how Google Forms are created  
◆ Create a form and use the Flubaroo script for Google spreadsheets  
Participants will need to bring ideas and lesson plans they currently use that could be enhanced by integrating Google Forms for gathering or assessing students. This will be a work session to discuss and create forms for use in a variety of instruction.



August 26, 2013 (AM Session Only) KALPA Course #438042  
AM—Create your own PLN - Personal Learning Network with Twitter and RSS (All Staff)  
Cost: \$10.00 for SCECHs

Session Activities  
◆ Explore a variety of resources on the internet for Professional Development  
◆ Learn what RSS is and how to subscribe to information  
◆ Setup Google Reader accounts and subscribe to educational resources with RSS  
◆ Setup or use an existing Twitter account for personal professional development  
Participants will learn to use Web 2.0 tools and systems on the internet to streamline and customize resources for their own personal professional development. Learn to leverage tools on the internet to same time and effort in discovering resources and information for teaching and instruction.

